



# TYNESIDE IRISH CENTRE

43-49, Gallowgate, Newcastle upon Tyne. NE1 4SG

Tel: 0191 261 0384

[tyneirishcentre@btconnect.com](mailto:tyneirishcentre@btconnect.com)

## ROOM HIRE

### *Terms and Conditions*

- Note 1.*        **CONCERT ROOM** -A booking fee of £150 which includes £75 refundable deposit  
**GALLOWGATE** – A booking fee of £100 which includes £50 refundable deposit
- (a)        at least 28 days' notice of cancellation is given to the Tyneside Irish Centre.  
(b)        no willful or malicious damage to the property of the Tyneside Irish Centre.
- Note 2.*        The normal times of room hire is 7.00 pm – 11.00 pm. Room to be vacated by 11.30 pm  
A late license extension can be applied for at a cost of £50 this allows the hirer to have  
the room from 7.00 pm to 12 midnight. Room to be vacated by 12.30 pm
- Day time hire: 12 noon – 4.30 pm room to be vacated by 5.00 pm
- If you require a DJ then the resident DJ Renny is available to book on 07736033563 and  
you book and pay him direct, alternatively you can bring your own DJ or iPod using our  
equipment and lights at no extra charge.
- Note 3.*        All catering is provided in-house by the Tyneside Irish Centre to comply with Health  
and Hygiene Regulations.
- Note 4.*        Menus will be provided on request. All catering requirements/costs can be discussed with  
the Tyneside Irish Center on - 07470597933
- Note 5*        ROOM 1 –Classes (TICS) - £5.00 per hour £2.50 ½ hour  
                 Others - £10.00 per hour
- Note 6.*        Conference Hire - £25.00 for the first two hours and £10 per hour thereafter. (NO BAR)
- Note 7.*        Hire of Tyneside Irish Centre microphones £15.00, projector £10.00
- Note 8.*        Tea, coffee and biscuits can be provided at 75p per head.
- Note 9.*        It is best to discuss your requirements with the Tyneside Irish Centre who will do  
everything possible to accommodate you. Please phone 07470597933 or Email  
[tyneirishbooking@gmail.com](mailto:tyneirishbooking@gmail.com)
- Note 10.*       You will need to sign a contract to complete the hire agreement. This can be done by  
calling into the office on the 3<sup>rd</sup> floor or returning the completed form by e-mail to  
[tyneirishbooking@gmail.com](mailto:tyneirishbooking@gmail.com)